

Briarwood Elementary PTA

MINUTES
Board Meeting
Monday, Dec. 16, 2013
Karin Manning's House
FINAL

Call to Order: President Karin Manning called the meeting to order at 7:05 pm. Attendance sheet is attached. **Quorum present.**

President's Report, Karin Manning:

- Calendar Updates: Feb. 7th is Family Movie Night, 6:30pm; Bellevue Art Museum in March.
- Council Report:
 - Focus Day- February 4th in Olympia. There will be a bus available for those interested in attending.
 - VIS Honk and Wave- There is a goal of 10 participants per school per location (5 parents, 5 teachers) Our location will be by Castle Ice, and signs will be provided. Each session is for 2 hours, but come for as long as you can.
 - Community Values Survey- There were about 1000 responses.

Secretary's Report, Diane Oberg:

- Minutes from the Board Meeting on October 21, 2013 were presented and approved as written.
- A note from Stephanie Mayo was received and shared. She thanked the PTA for the books she was given for the Title I Reading Club Program.

Treasurer's Report, presented by Laila Collins:

- Account Balances: Checking \$41,393.29 Savings \$15,043.19
- A few new membership payments were received. Cookie dough has been paid for.

VP Reports:

- Family Activities, Louisa Pardo
 - Multicultural Night- This year students can bring finger food prepared at home, as long as ingredients are listed. Students are encouraged to bring This Is Me Posters.
- Fundraising, Tracy Kennedy
 - Cookie Dough- PTA made a profit of \$6,800. All orders arrived except for mint chocolate chip cookie dough due to a nationwide shortage of a necessary ingredient. It was replaced with regular chocolate chip dough. The company provided a letter with an explanation, and there were no complaints. Next year delivery will be packed by student so there will be no need to sort. Numerous families did not pick up their order, so 30 case boxes needed to be stored in the school's freezer. We received 2 extra tubs from Otis Spunkmeyer, and they were given to the lunch ladies as a thank you for using their freezer space. Sheryl Petersen agreed to chair this fundraiser again next year.
 - Family Movie Night- Fri. Feb 7th. The Student Council voted to show Monsters University. A license was applied for and received today, so we can start advertising. We can't use the movie name on our website since it is public, but we can put the movie name on Facebook, kidmail, and posters. We will offer free popcorn and water, and families may bring their own snacks. As people come in the door, everyone will be given one ticket for a bag of popcorn. Middle school students will come to help serve and clean up. This is not a drop off event; parents must attend and supervise.
- Communications, Maria Bassett: No report
- Programs, Hollie Archibald
 - Popcorn Day is on the same date as Movie Night; we'll be making lots of popcorn.

- Scholastic Book Fair was a huge success. We earned extra bonuses from Scholastic, and took all of our rewards in Scholastic Dollars. The Book Fair/Scholastic Committee will decide how to allocate and use these reward dollars.
- Book Swap was also a huge success with a very high level of participation. Ms. Mac's class earned a pizza lunch, but we will reconsider that as a reward for future book swaps.
- Spirit Sales- The last batch of spirit sales was just delivered, and sales are finished for this school year.

Staff Report, presented by Drew Terry:

- Ms. Smith reports that teachers want more clarification on grant requirements. This year they are being asked to show how their grants support the PTA's Mission and Goals, and how other funds/stipends have been used. Exact dollar amounts, including shipping and handling are required. If a grant is approved, teachers can submit a receipt and then get reimbursed, or the PTA can send a check directly to the company involved.

Principal's Report, Drew Terry:

- Three new EAs have been hired, including PTA member Katie Breuel. The school is currently interviewing for one more EA position. Enrollment is almost at 600 students.
- The ASAP program is beginning the first week of Jan. There will be 8 groups with 43 students in grades 3, 4, and 5, focusing on reading, writing and math. Mr. Terry received an extra \$5000 grant from ISF. There is enough room on the activity busses, so select Title I students from grades 1 and 2, as well as Homework Club students will be invited to stay. They will begin the second week in January.
- There will be a new 4th grade writing intervention; a teacher will pull a group of 7 or 8 students who are not quite meeting standard once a week for 16 weeks.
- Stanford testing will take place at the end of January.
- There will be training for the new writing curriculum in January. A consultant will come to teach the students while teachers observe, debrief, and plan. Each grade level will receive 2 full days of training. We're hosting this training for other schools as well, for a total of 8 days.
- Highly Capable changes- There is new legislative language that states Highly Capable students need be served as early as Kindergarten. ISD still needs to determine what assessment will be used to qualify students. Students can now qualify in individual subjects.
- Teacher contract negotiations are currently underway. The legislature is considering changing the length of the school day from 5.5 hours to 6. If this passes, the day would need to be lengthened, or teachers would have to give up their Wednesday collaborative work time.

New Business: None

Adjourn: Meeting adjourned at 7:55pm

Next Meeting: General Meeting, Monday, January 27, 2014 in the Briarwood Library

Submitted by:

Diane Oberg
Secretary, Briarwood Elementary PTA 2.6.5